



ATHENA Award Nomination Instructions



The ATHENA Award actively supports and celebrates the ATHENA mission of supporting, developing and honoring women leaders, inspiring women to achieve their full potential—creating balance in leadership worldwide. The ATHENA Award honors individuals who strive toward the highest levels of personal and professional accomplishment, who excel in their chosen field, devote time and energy to their community in a meaningful way, and forge paths of leadership for other women to follow.



THE CRITERIA

ATHENA Recipients must meet each of the following three criteria:

- Demonstrate excellence, creativity and initiative in their business or profession
- Provide valuable service to improve the quality of life for others in their community
- Assist women in reaching their full leadership potential

COMPLETING THE FORM

- Nominations for the ATHENA Award must be submitted using this nomination form
- To access the electronic version of this form, please visit www.athenainternational.org
- You may include two additional pages of supporting documents (i.e. resume, cv, etc.)
- The information submitted should support the award criteria of achievement, leadership and service.

THE PROCESS

A Selection Committee consisting of a diverse group of leaders from the Charlottesville Region will review all nomination forms and select the recipient.

The ATHENA Award Recipient will be announced:

Date: _____ February 11, 2010 _____

Event: ___ Quadruplicity 2010 Luncheon _____

Location: ___ Omni Hotel _____

P O Box 1564, Charlottesville, VA 22902
 Phone: 434-295-3141 Fax: 434-295-3144
 Email: programs@cvillechamber.com



RETURN COMPLETED FORM TO: Deadline January 15, 2010

P O Box 1564, Charlottesville, VA 22902

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Email: programs@cvillechamber.com



ATHENA Award Nomination Form

Date _____



NOMINEE:

Name _____

Address _____

City _____ State/Province _____ Zip/Postal Code _____

Phone _____ Email _____

Company/Organization Name _____

Title/Position _____

NOMINATOR

Name _____

Company/Organization Name _____

Business Address _____

City _____ State/Province _____ Zip/Postal Cod _____

Phone _____ Email _____

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I. PROFESSIONAL LEADERSHIP

Provide specific examples of how the nominee has demonstrated excellence, creativity and initiative in their business or profession.



II. COMMUNITY SERVICE:

List local, state, national and international level participation. Include length of service and offices held in civic and service organizations such as charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.

III. PERSONAL LEADERSHIP:

Provide specific examples of how the nominee has assisted women in reaching their full leadership potential, and/or demonstrated support for their professional advancement.

ADDITIONAL INFORMATION PERTAINING TO CRITERIA:

Include any additional information you feel is important for consideration of your nominee. List awards, honors received, publications or articles supporting service to their profession, industry or community.

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